**Brighter Futures**

**Application Form**

**Position applying for:**

**……………………………………………………………………………**

Brighter Futures is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment

Please note: This post requires an Enhanced Disclosure and Barring Service (DBS) check

|  |  |
| --- | --- |
| **Title:** | **Telephone:** |
| **Surname:** | **Mobile:** |
| **Forename(s):** | **Email Address:** |
| **Address:** | |
| **Do you have 5 or more years continuous residency in Jersey?** | |

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| **SKILLS, QUALIFICATION AND TRAINING:**  **Skills and Experience**  **Qualifications/Training Received** |

|  |  |  |
| --- | --- | --- |
| **EMPLOYMENT HISTORY:**  **Present or Most Recent Employment** | | |
| **Name and Address of Employer** | **Dates**  **From -To** | **Current Annual Salary** |
|  |  |  |
| **Position & Duties** | | **Reason for Leaving/Wishing to Leave** |
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| **STATEMENT IN SUPPORT OF APPLICATION:** |

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| **ABSENCE FROM WORK:**  **How many working days have you missed through sickness in the last 12 months? If you have had none please write ‘none’** |

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| **CONVICTIONS:** | |
| **Declarations** | **Yes/No** |
| Do you have any convictions (spent and unspent) by the Courts – as per Rehabilitation of Offenders (Jersey) Law 2001? |  |
| Do you have any cautions, reprimands or final warnings by the police? |  |
| Do you have any criminal/abuse cases pending against you? |  |
| Do you currently or have you ever been the subject of an investigation or enquiry by the police, or a statutory agency or any other body, into abuse or neglect of a child or vulnerable adult or other inappropriate behavior? |  |
| Are there any reasons why you may be considered unsuitable to work with vulnerable adults? |  |

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| --- | --- |
| **REFERENCES:**   1. **Present Employer** | |
| **Name:** | |
| **Address:** | |
| **Tel No:** | **Email:** |
| 1. **Previous Employer** | |
| **Name:** | |
| **Address:** | |
| **Tel No:** | **Email:** |

**Declaration**

**I hereby declare that all details I have provided as part of this job application are correct and complete to the best of my belief. I understand that enquiries may be made to verify these details. I also understand that any false statements or the withholding of any relevant information may provide grounds for rejection of my application or termination of my employment contract. I hereby declare that all details I have provided as part of this job application are correct and complete to the best of my belief. I understand that enquiries may be made to verify these details. I also understand that any false statements or the withholding of any relevant information may provide grounds for rejection of my application or termination of my employment contract.**

**I agree that Brighter Futures can contact my referees for a reference if, and not before, I am offered employment.**

**I confirm I have read and accept the above declaration:**

**Signature: Full Name:**

**Date:**

**Data Protection:**

**Brighter Futures will process your data for the purpose of the job applied for. If successful, the Charity will additionally process your data for the efficient administration of your job. If unsuccessful your data will be destroyed after the period of six months.**

**Under the Data Protection (Jersey) Law 2018, you have a right to obtain a copy of your personal data processed either on computer or in manual files.**

**If you would like to know more about your rights under the Act, then please contact us.**

**Please enclose a full CV with your application form.**

**Please return the application and CV to:**

**Wiktoria Wojcik**

**Finance and Administration Manager**

**Brighter Futures | The Bridge | Le Geyt Road | St Saviour | JE2 7NT**

**Landline: 01534 449487**

**Email:**[**w.wojcik@brighterfutures.org.je**](mailto:w.wojcik@brighterfutures.org.je)